

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677



Todd Lowell, *President*
Greg Daley, *Vice President*
Camille Maben, *Clerk*
Wendy Lang, *Member*
Susan Halldin, *Member*

AUGUST 5, 2015 CLOSED SESSION — 6:10 P.M. REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**– President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 6:05 P.M., August 5, 2015, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Greg Daley, *Vice President*
 Wendy Lang, *Member*
 Susan Halldin, *Member*

Trustees Absent: Camille Maben, *Clerk*

Administrative Staff: Roger Stock, *Superintendent*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Sue Wesselius, *Senior Director Facilities and Operations*; Craig Rouse, *Incoming Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs & School Leadership*; Karen Huffines, *Director Elementary Programs & School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Matt Sanchez, *Director Transportation*; Mike Fury, *Chief Technology Officer*; Davis Stewart, *Principal Rocklin High School*; Mark Williams, *Principal Victory High School/Rocklin Independent Charter Academy*; Brenda Meadows, *Recorder*.

3.0 **CONVENE TO CLOSED SESSION (6:10 P.M.)** – The Board adjourned to closed session regarding the following matter(s):

3.1 *Public Employee Appointment as authorized by Government Code 54957*
 Position: Director, Personnel Services
 Position: Assistant Principal, Rocklin Independent Charter Academy (RICA)

4.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

6.0 **PLEDGE OF ALLEGIANCE** – Trustee Daley led the Board and audience in the Pledge of Allegiance.

7.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person. The following comments regarding non-agenda items were noted:

Public Comment: Steve Paul, former RUSD Board of Trustee, acknowledged Sue Wesselius, Senior Director of Facilities and Operations, at her last Board meeting prior to retiring. Paul thanked Wesselius

for her many years of faithful service, stating he will always treasure the years they worked together. Paul stated that Wesselius' fingerprints are on nearly every building in the District and her hard work and dedication during RUSD's booming years of growth will not be forgotten. Her attention to detail and excellence resulted in the beautiful and quality school facilities that students and families access on a daily basis. Paul wished Wesselius all the best in retirement.

8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** –

Wendy Lang thanked Sue Wesselius for her 24/7 work attitude over the years, stating that she was always willing to do what was needed to get the job done. Lang stated that she appreciated all that Wesselius had done for students and staff and that she would be greatly missed.

Greg Daley, stated that part of being a good leader is the ability for a leader to get their “hands dirty” and to lead by example. Daley noted that Wesselius is certainly this type of leader and the District truly appreciates all she has done.

Susan Halldin thanked Wesselius for her years of dedication to the District, sharing that she experienced her work much more as a parent than as a Board member, and was thankful for her contribution.

Todd Lowell stated that Wesselius' work has covered over 200 million dollars in her career at RUSD, equating to huge amount of work being accomplished. Lowell stated that nearly every structure in the District was either built or renovated under her leadership, something to be proud of. Lowell shared that Wesselius took the District from its small beginnings and was instrumental in growing it to where it is today. The structures she managed will be in place for families and students to enjoy for years to come. Lowell thanked Wesselius for her vision, hard work, and ease to work with, and for the example of class and professionalism she set that will last forever.

Roger Stock thanked Wesselius for her contributions, stating that future generations of students and families, some that are here now and many that are yet to come, will benefit from her hard work. Stock thanked her for her lasting contribution to the District. Stock also stated that he is excited to welcome RUSD teachers back next week, and most importantly looks forward to welcoming students back on August 18.

9.0 **ACTION ITEMS - CONSENT CALENDAR**

9.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
9.1.1 July 16, 2015 (Special Meeting)

9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

9.4 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)

9.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)

9.6 **APPROVE CONTRACT WITH SCHOOL INNOVATIONS & ACHIEVEMENT (SIA)** – Request to approve three year contract with School Innovations and Achievement (SIA). (Barbara Patterson)

9.7 **APPROVE BUDGET REVISIONS FOR STATE ADOPTED BUDGET IMPACT AND MELLO-ROOS CAPITAL PROJECT FUND EXPENDITURES** – Request to approve

- budget revisions for state adopted budget impact and Mello-Roos capital project fund expenditures. (Barbara Patterson)
- 9.8 **APPROVE CONTRACT WITH ECONOMIC & PLANNING SYSTEMS (EPS) FOR SERVICES RELATED TO PROVIDING CFD ADMINISTRATION TASKS FY 2015-16 EPS #152031** – Request to approve contract with Economic & Planning Systems (EPS) for services related to providing CFD Administration Tasks FY 2015-16 EPS #152031. (Barbara Patterson)
- 9.9 **AWARD BIDS FOR MAJOR FOOD ITEMS AND PAPER GOODS FOR THE NUTRITION SERVICES DEPARTMENT FOR 2015- 16** – Request to award bids for major food items and paper goods for the nutrition services department for 2015-16. (Barbara Patterson)
- 9.10 **APPROVE SUPERINTENDENT EMPLOYMENT CONTRACT ADDENDUM** – Request to approve contract addendum for the Superintendent. (Colleen Slattery)
- 9.11 **APPROVE DEPUTY/ASSISTANT SUPERINTENDENT EMPLOYMENT CONTRACT ADDENDUM(S) AND DEPUTY/ASSOCIATE/ASSISTANT SUPERINTENDENT SALARY SCHEDULE(S)** – Request to approve Deputy/Assistant Superintendent Employment Contract Addendum(s) and Deputy/Associate/Assistant Superintendent Salary Schedule(s). (Roger Stock)
- 9.12 **APPROVE WILL SERVE LETTER WHITNEY RANCH (46AB)** – Request to approve Will Serve Letter for Whitney Ranch (46AB). (Sue Wesselius)
- 9.13 **APPROVE WILL SERVE LETTER PARKLANDS NORTH** – Request to approve Will Serve Letter for Parklands North project. (Sue Wesselius)
- 9.14 **APPROVE CHANGE ORDER NO. 1 TO J. B. BOSTICK FOR ADDITIONAL STRIPING AT WHITNEY HIGH SCHOOL** – Request to approve Change Order No. 1 with J.B. Bostick to cover additional striping on the hard courts at Whitney High School. (Sue Wesselius)
- 9.15 **APPROVE CHANGE ORDER NO. 1 TO PORTABLE FACILITIES LEASING FOR THE REQUIRED SPRINKLER SYSTEM IN THE NEW RELOCATABLE BEING ADDED AT SUNSET RANCH ELEMENTARY** – Request to approve Change Order No. 1 with Portable Facilities Leasing to cover the added cost of installing required sprinklers in the new classroom being added at Sunset Ranch Elementary. (Sue Wesselius)
- 9.16 **APPROVE CONTRACT WITH SCHOOLWORKS, INC** – Request to approve contract with SchoolWorks, Inc. for professional services in 2015-16 and authorize Senior Director on its behalf. (Sue Wesselius)
- 9.17 **APPROVE RESOLUTION 15-16-05: RESOLUTION APPROVING LISTED TEACHERS TO TEACH SPECIFIED COURSES OUTSIDE CREDENTIAL AUTHORIZATIONS IN DEPARTMENTALIZED SETTING PER ED CODE SECTIONS 44258.3, 44263 and 44256(b)** – Request to approve Resolution 15-16-05, a resolution approving listed teachers to teach specified courses outside their credential authorizations in a departmentalized setting per Ed Code Sections 44258.3, 44263 and 44256(b). (Colleen Slattery)

- 9.18 **APPROVE STUDENT PLACEMENT AGREEMENT WITH CALIFORNIA STATE UNIVERSITY CHICO** – Request to approve the Student Placement Agreement with California State University, Chico. (Colleen Slattery)
- 9.19 **APPROVE AFFILIATION AGREEMENT WITH UNIVERSITY OF OREGON** – Request to approve Affiliation Agreement with University of Oregon. (Colleen Slattery)
- 9.20 **APPROVE SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE (CAC) PARENT REPRESENTATIVES** – Request to approve Special Education Advisory Committee (CAC) parent representatives. (Tammy Forrest)

Follow this, a **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the Consent Calendar. Motion passed by the following roll call vote: Lang – aye, Daley – aye, Halldin – aye, Lowell – aye.

10.0 **ACTION ITEMS – REGULAR AGENDA**

- 10.1 **APPOINT DIRECTOR PERSONNEL SERVICES** – Colleen Slattery, Assistant Superintendent Human Resources, requested that Trustees appoint Matt Murphy as new Director of Personnel Services. Slattery stated that Matt Murphy comes to RUSD with high accolades and joins us with K-12 teaching experience and administrator experience, recently serving as Principal at Blue Oaks Elementary School for Roseville City School District.

Public Comment:

Matt Murphy stated that he was happy to be back in front the Board of Trustees in consideration for the Director of Personnel Services position, and is confident that he will draw from the valuable lessons and new experiences he received during his time in another District. Murphy stated that he excited for the opportunity to once again whole heartedly serve Rocklin employees, so they may in turn serve students, and to be part of the continued reputation of excellence that RUSD brings to the community. Barbara Scott stated that she is very happy for the opportunity to see Matt Murphy and his strong leadership skills back in the District after working closely with Murphy at Antelope Creek Elementary. Astrid Fann, SDC teacher at Antelope Creek Elementary, shared her excitement to see Murphy being considered for the position, sharing with the Board that Murphy has always been a beloved leader in Rocklin.

A **MOTION** was made by Wendy Lang and seconded by Susan Halldin to appoint Matt Murphy as new Director, Personnel Services. Motion passed unanimously.

Comments:

Wendy Lang welcomed Murphy back to the District, stating that she fully expects to see the same great things from him that he always contributed in the past. Greg Daley shared he is excited to see Murphy in a position to implement new thoughts and ideas that he learned during his time away, and that he will certainly make the District even stronger under his leadership. Susan Halldin welcomed Murphy, stating that she and the Board look forward to supporting him in his new position. Todd Lowell congratulated Murphy on being appointed and welcomed him back to the RUSD team.

- 10.2 **APPOINT ASSISTANT PRINCIPAL, ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** – Colleen Slattery, Assistant Superintendent Human Resources, requested that Trustees appoint Skott Hutton as the new Assistant Principal, Rocklin Independent Charter Academy (RICA). Slattery stated that Hutton has been with RUSD for the past 9 years in many capacities including: Teacher, Energy Education Specialist, Football Coach, Assistant Principal at Sunset Ranch Elementary, Summer School Co-Principal, and Coordinator for Family Community Engagement & Strategic Planning.

Public Comments:

Skott Hutton shared with the Board that he was humbled and honored to be considered for the position and the opportunity to work with Principal Mark Williams at Rocklin Independent Charter Academy (RICA).

A **MOTION** was made by Greg Daley and seconded by Wendy Lang to appoint Skott Hutton as the Assistant Principal, Rocklin Independent Charter Academy (RICA). Motion passed unanimously.

Comments:

Rocklin Independent Charter School (RICA), Principal Mark Williams, stated that he was excited to have Hutton as part of the RICA program and thankful for all the strengths that Hutton brings to the school for students and families. Wendy Lang shared her excitement to have Hutton on board, sharing that she has always appreciated Hutton's fantastic communication skills and knows he will do a great job connecting with students, parents and staff. Greg Daley shared that Hutton impressively comes with a lot of depth and a multitude of skills that will only benefit the RICA program and its potential for growth. Susan Halldin stated that she looks forward to working with Hutton in her role on the RICA Advisory Committee and looks forward to see his leadership at work. Halldin also stated that she is proud of the RICA option for parents and students in Rocklin. Todd Lowell stated that it is clear that Hutton has an amazing ability to connect and communicate with people and that he is confident that Hutton is the right person for the job as he uses his professionalism to launch RICA to the next level in providing continued excellence to students and staff.

- 10.3 **BOARD POLICY (BP), ADMINISTRATIVE REGULATIONS (AR) & EXHIBITS (E)** – Karen Huffines, Director Elementary Programs and School Leadership, requested Board approval of the following Board Policies, Administrative Regulations and Exhibits.
 10.3.1 AR 5111.12 Residency Based on Parent/Guardian Employment – New

Comments: Greg Daley asked if a parent leaves their job in Rocklin (once a student has been placed in a school) would the student have the opportunity to continue attending that school. In response, Huffines and Stock stated that the policy uses the language “may continue to attend” and does not anticipate any issues with students being denied the opportunity to continue at a school. Susan Halldin asked if the District treats students/families in this case any different than an Interdistrict transfer. Huffines stated “no, it is not much different, only that this policy allows the District to take into consideration the parent’s employment and the policy references a minimum of 10 hours of employment.” Huffines stated that this policy also give parents rights with their outgoing District for that District to release them which is beneficial for families and RUSD.

A **MOTION** was made by Susan Halldin and seconded by Greg Daley to approve AR 5111.12 (Residency Based on Parent/Guardian Employment). Motion passed unanimously.

- 10.4 **BOARD POLICY (BP), ADMINISTRATIVE REGULATIONS (AR) & EXHIBITS (E)** – Mike Fury, Chief Technology Officer, request Board approval of the following Board Policies, Administrative Regulations and Exhibits. (Mike Fury)
 10.4.1 BP 6163.4 Student Use of Technology – Revised
 10.4.2 AR 6163.4 Student Use of Technology – Revised

Comments: Greg Daley asked about content safety filters for students and what is in place. Fury stated that current safety software being used is the latest recommended in technology and has robust fields of protection to offer safety for students.

A **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve BP 6163.4 and AR 6163.4 (Student Use of Technology). Motion passed unanimously.

11.0 **INFORMATION AND REPORTS**

11.1 **TRANSPORTATION UPDATE** – Director of Transportation, Matt Sanchez, stated that the mission statement of the RUSD Transportation department is “to inspire a safe and caring transportation environment with integrity and competency for the success of our students.” Sanchez provided Trustees with a comprehensive transportation update that included:

- Transportation mission and objectives
- Mileage and ridership
- Transportation staffing
- School bus driver training and professional development
- School bus fleet information
- Vehicle and facility inspections
- Safety information

Comments:

Wendy Lang asked if transportation was experiencing any issues with vehicles not stopping when a bus is stopped and has its red lights/stop sign out, asking how these instances are handled. Sanchez stated that the first priority and focus for driver is always the safety of the children. There are instances when this does happen, and if the bus driver is able to obtain the license plate number safely of a car not stopping, it can be reported to the California Highway Patrol (CHP). Lang asked whether there was any available funding as busses are getting older in the District. Sanchez shared that at the current time there is no grant funding available, but stated that there has been some discussion at the Senate level (Senate Bill) which if passed would be extremely helpful regarding funding. Susan Halldin asked if prospective bus drivers are paid for the training needed prior to being hired (drivers receive approx. 30 hours of classroom time and 30 behind the wheel training). Sanchez stated, “no, that is the responsibility of the prospective driver(s), which is a typical industry standard.” Halldin shared that the video monitoring installed on busses, that she observed during a visit to the Transportation Department earlier in the year, was impressive in its application for the safety of students and for improving defensive driving techniques and driver training.

11.2 **VIEW OF SPECIAL EDUCATION SUPPORTS AND SERVICES REPORT: UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS** – Tammy Forrest, Director of Special Education and Support Programs, provided an update on implementation of recommendations made by WestEd to provide information and actions taken in response to the finding indicated in the Special Education Supports and Services report. Information and actions are aligned with the parameters set forth through the District Strategic Planning process, including:

- Basing decisions on what is best for students
- No compromise in District’s commitment to excellence in education.
- Acting with honesty, truth and integrity
- Treating all people with dignity and respect
- Improving or eliminating ineffective programs or performance.
- Not giving up on any student.

Forrest shared the current focus on the targeted report findings and listed actions to date as well as future actions for the following areas of improvement indicated in the report:

- Communications
- Professional Development
- Policies and Procedures
- Culture and Climate

Comments:

Lang thanked Forrest for the report and important information shared. Lang stated that she had interest in getting additional information on areas including communications with Principals regarding the lists of students provided to ensure a strong welcome and provision of appropriate services to new and existing students on campuses. Lang stated that she would also like to see specialists visit sites to offer support and appropriate measures to assist students in the best possible way, asking if the County offers this type of support service. Stock shared that as a District we are committed to immediately embedding specialized training into all areas of teacher training to accommodate and modify learning for all students and to provide the best support possible. Susan Halldin shared that she appreciated that the report started with the strategic planning that is relevant for all students. Halldin also stated that she would like to see additional focus on the area of “placement /services in the least restrictive environment.” Forrest stated that some support in these areas can be found under the report’s “service delivery model” and agreed that the District will need to look closely at this area with anticipated actions and work to follow. Todd Lowell requested to hear back from Ms. Forrest/Educational Services shortly after the beginning of the school year with more information on policies and procedures in response to the report. He and the Board would like to see specific actions that have been put into place for the start of the year.

Public Comment:

Antelope Creek SDC Teacher, Astrid Fann, shared that she has appreciated all the support and input provided by the Board of Trustees regarding changes within the Special Education program and is especially thankful for the teacher training that is being provided as a result of the report’s findings. Fann also stated that she is already experiencing improved communications from the District level as well as site to site, so that Special Education teachers do not feel so siloed. Fann looks forward to continued improvement as the District moves forward. Tiffany Pelkey asked who will be doing the training for instructional assistants that are recommended in the report. Forrest stated that while the need for training has been identified, along with a funding source to begin the work, the specifics on the actual implementation of training are still being developed. Barbara Scott stated the autism trainings that have already taken place have been very valuable to site staff that are supporting autistic students. The trainings have offered tremendous value in the social emotional support of students especially in an era where the District is seeing a wide range of disabilities and severity of disabilities on campuses.

Superintendent Stock shared that the issues brought forward at the meeting truly resonate with everyone and make it clear that work needs to begin immediately. As the work begins, it is important to be mindful of the fact that the actions set forth in the plan will be “multi year plans” and will be long term as we allocate resources. Stock stated that the District will continue to check in with teachers and families regarding what is working well and what is needed, and that the District is committed to bringing updates to the Board on a regular basis. Stock reinforced that the work currently being done, and the work to come, is the right thing to do for students and families, and appreciates the chance for everyone to contribute to the conversation.

- 12.0 **PENDING AGENDA** – No items were placed on the Pending Agenda at this time.
- 13.0 **CLOSED SESSION** – Closed session convened at 8:32 P.M. regarding the following matters:
- 13.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9
- 13.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*
- 14.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

15.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.

16.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 9:05 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.